

Holiday Van Requirements



Trade	Mandatory Licence	Compliance Certificate Required	Details Required
Electrical	Yes - Contractor Licence	Yes	• Installer details
Plumbing	Yes - Contractor Licence	Yes	• Business details
Gas Fitting	Yes - Contractor Licence	Yes	• Contact details
Air Conditioner	Yes - Contractor Licence	Yes	• Contractor Licence Number (where required)
Concreting	Yes - Contractor Licence	Engineering Specifications	
Paving	Yes - Contractor Licence	Engineering Specifications	• White Card Number
Decking	Yes - Contractor Licence	Engineering Specifications	• Required insurances
Tropical Roof Annexe Awning	Suitably licenced tradesperson or recognised installer to engineering specifications		• Licence Number (where required) • Business details • Contact details • Required insurances • White Card Number
Minor Maintenance		No Licence required	
Painting		No Licence required	

Insurance Required

Who	What	When
• All trades	• Sign into Park • Public Liability Insurance	• Before work commences
• Holiday Van Owner (HVO)	• Public Liability Insurance as part of the Occupation Agreement	• Provided with application documents • Check fees are up-to-date

Not Permitted

Garden Sheds	Gazebos	Aviaries
Free Standing Aerial/Satellite Dishes	Corrugated Iron	A-Frame Roofing
Garden Beds	Lattice	Flag Poles
Wood Fired Heaters	Synthetic Grass	Electric Hot Water Systems

Installation of Structures

Annexe

Materials	Sandwich panelling	Manufacturer's engineering specifications
Colours	White Cream	

Balustrade		
Materials	Sandwich panelling	
	Colorbond fencing	METROL Trimclad profile with capping
	Aluminium slats	
	Aluminium pool fencing	
Colours	Colorbond	<ul style="list-style-type: none"> • Classic Cream • Surfmist • Dune • Shale Grey • Windspray • Vivid White
Not Permitted	Lattice	
Van		
Painting/Colours	No licence required	Colorbond Colours Classic Cream Surfmist Dune Shale Grey Windspray Vivid White
Skirting		
Treated Pine Decking	Materials 90mmx22mm 22 gap	Colorbond Colours Classic Cream Surfmist Dune Shale Grey Windspray Vivid White
Hardwood Decking (Merbau etc - natural colours)		
Composite Decking		All manufactured colours
Tropical Roof		
Certified Sandwich Panelling (smooth finish)	White	HVO MUST engage a licenced or suitably qualified person to install a Tropical Roof
Aluminium Posts & Beams (to engineering specifications)		
Decking		
Treated Pine/Hardwood	Brown/Grey tones	HVO MUST engage a licenced or suitably qualified person to install decking
Composite Decking	All manufactured colours	
Blinds		
Plastic	Clear Smoke Grey	Must be able to detach and roll up/down
Mesh	Grey Silver Beige	Must be rolled up when van is vacant
Canvas	Grey	

Electrical

Power Extension Lead	15amp Heavy Duty (min length of 10mts)	Extension leads must not be cracked, brittle, stiff, UV damaged or have internal wiring showing
	MUST be removed when van is vacant	
Power Inlet Socket	In good condition with weatherproof flap intact	Extension leads must not be installed underground
TV Aerial / Satellite Dish	Maximum height 3m off ground	Extension leads must not be joined for extra length
	Fixed directly to the van/annexe via 'hockey stick' set up.	Extension leads must not wrap around or be attached to trees or other structures
	No poles secured in the ground	HVO MUST engage a licenced Electrical Contractor to install all electrical work
		A CCEW MUST be provided for ALL electrical installation work

Air Conditioning Unit

New split system unit only. No older box/square type wall units permitted	Maximum 2.5kw unit and less than 64db (A) sound power level	HVO MUST engage a licenced installer
	Cannot reduce the 6m x 3m parking area	A CCEW MUST be provided for the electrical work
	Cannot be closer than 2.5m to any adjoining structure	
	Cannot be closer than 1m to a roadway	

Gas Installations

Gas Hot Water Systems only (must have an external PPT located adjacent to unit installed by a licenced Electrical Contractor)	Gas Cylinders	HVO MUST engage a licenced Plumbing/Gas Contractor to install all gas installations A Certificate of Compliance MUST be provided for all gas work
	MUST be 45kg cylinders (9kg bottles for BBQ only)	
	MUST be standing on firm base (concrete/pavers) MUST be secured with a chain around the belly of the cylinders	

Plumbing

In vans/annexe/ensuite	New connections must apply for Section 68 approval	HVO MUST engage a licenced Plumbing Contractor to install all plumbing work
Water Hose	Prop 65 compliant and labelled as "Drinking Water Safe"	A Certificate of Compliance MUST be provided for all plumbing work
Water Tank Cover/Lid	Cover in good condition intact and in place	

Clothesline

Fold-up/down type only	Must be folded down (in the closed position when van is vacant)	Directly fixed to the side or rear of the van/annexe No poles/posts to be secured in the ground No clotheslines are to be attached to trees, fences or other structures
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Driveways/Parking Areas

<p>MUST be installed at finished ground level ie; no trip hazard</p> <p>Consideration is to be given re water run off to neighbouring sites and drainage requirements</p> <p>Must be installed to engineering specifications</p>	Concrete	<p>MUST be installed by a licenced concreter</p> <p>MUST be installed to engineering specifications</p>
	Pavers (grey base)	<p>MUST be installed by a licenced paver</p> <p>MUST be laid on compacted road base with a layer of sand over</p>
	Heavy Duty Plastic Mesh	Culburra Beach - mandatory (No excavation / digging)

Wood Fire Heaters

Not Permitted	Applications for new construction, modifications or sales of existing van /structure - existing heater must be removed	Flue is to be removed completely Awning ceiling is to be covered and sealed
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Park Manager Use Only

Unsafe - Non compliant

Electrical wiring/leads/socket	<ul style="list-style-type: none"> • Unplug/disconnect/isolate immediately if unsafe or dangerous
Gas Bottles	<ul style="list-style-type: none"> • Log 'High Priority' job in Safety Culture • Pictures to be provided
Structures	<ul style="list-style-type: none"> • Advise HVO & HH with timeframe for rectification
TV / Satellite Dish poles	<ul style="list-style-type: none"> • Log 'High Priority' job in Safety Culture
Building Materials/Profiles	<ul style="list-style-type: none"> • Pictures to be provided • Advise HVO & HH with timeframe for rectification

Repairs - General Maintenance

HVO van/structures requiring attention	<ul style="list-style-type: none"> • Advise HVO & HH with timeframe for rectification • Pictures to be provided
General maintenance of storm water assets to reduce flooding	<ul style="list-style-type: none"> • Ongoing maintenance • Log job in Safety Culture